

**BUDGET  
REPORT  
FOR THE YEAR ENDING AUGUST 31, 2018**




[School Act, Sections 147(2)(b) and 276]

**8040 Greater North Central Francophone Education Region No. 2**

**Legal Name of School Jurisdiction**

Telephone: 780-468-6440 and Fax: 780-440-1631

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<b>BOARD CHAIR</b>	
Nathalie Lachance _____ Name	 _____ Signature
<b>SUPERINTENDENT</b>	
Robert Lessard _____ Name	 _____ Signature
<b>SECRETARY TREASURER or TREASURER</b>	
Josée Devaney _____ Name	 _____ Signature
<b>Certified as an accurate summary of the year's budget as approved by the Board of Trustees at its meeting held on</b> <u>June 27, 2017</u> <b>.</b> Date	

Version: 170316

c.c. Alberta Education  
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Color coded cells:

blue cells: require the input of data/descriptors wherever applicable.	grey cells: data not applicable - protected
salmon cells: contain referenced juris. information - protected	white cells: within text boxes REQUIRE the input of points and data.
green cells: populated based on information previously submitted	yellow cells: to be completed when yellow only.

### HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY - 2017/2018 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

#### **Budget Highlights, Plans & Assumptions:**

Enrolment increase of 33 students or 1%  
 Certified teachers in the classroom increase from 215.98 to 220.00  
 Support staff increase from 71.57 to 75.45  
 Full time kindergarten for all students  
 Education of Francophone students living in Saskatchewan in the Lloydminster area  
 Addition of grade 7 at Saint-Vital and grade 10 at La Prairie  
 Addition of 8 bus routes  
 CIF \$473,000 - Initiative not included in budget

#### **Significant Business and Financial Risks:**

Enrolment is volatile and affected by Alberta economic cycles  
 Number of special needs students and number of students with significant academic delays continually increasing  
 Impact of Fort McMurray Wild fire not fully assessed  
 Possible impact on school activities and programming related to new school fees processes and regulations.

**BUDGETED STATEMENT OF OPERATIONS**  
for the Year Ending August 31

	Approved Budget 2017/2018	Fall Budget Update 2016/2017	Actual 2015/2016
<b>REVENUES</b>			
Alberta Education	\$51 688 016	\$49 982 329	\$49 511 077
Other - Government of Alberta	\$360 000	\$360 000	\$357 638
Federal Government and First Nations	\$1 274 900	\$1 291 106	\$1 324 433
Other Alberta school authorities	\$0	\$60 000	\$167 700
Out of province authorities	\$120 000	\$120 000	\$184 575
Alberta Municipalities-special tax levies		\$0	\$0
Property taxes		\$0	\$0
Fees	\$900 000	\$800 000	\$655 160
Other sales and services	\$120 000	\$120 000	\$577 710
Investment income	\$65 000	\$65 000	\$72 878
Gifts and donations	\$219 000	\$219 000	\$227 817
Rental of facilities	\$160 440	\$160 440	\$152 857
Fundraising	\$250 000	\$250 000	\$280 940
Gains on disposal of capital assets		\$0	\$0
Other revenue		\$0	\$0
<b>TOTAL REVENUES</b>	\$55 157 356	\$53 427 875	\$53 512 785
<b>EXPENSES</b>			
Instruction - Early Childhood Services	\$3 732 247	\$3 687 773	\$3 495 814
Instruction - Grades 1-12	\$33 890 220	\$33 189 954	\$33 387 603
Plant operations & maintenance	\$8 221 451	\$7 411 076	\$7 869 049
Transportation	\$6 303 973	\$5 854 607	\$5 492 688
Administration	\$2 150 000	\$2 025 000	\$2 028 785
External Services	\$1 559 465	\$1 559 465	\$1 810 172
<b>TOTAL EXPENSES</b>	\$55 857 356	\$53 727 875	\$54 084 111
<b>ANNUAL SURPLUS (DEFICIT)</b>	(\$700 000)	(\$300 000)	(\$571 326)

**BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)**  
for the Year Ending August 31

	Approved Budget 2017/2018	Fall Budget Update 2016/2017	Actual 2015/2016
<b>EXPENSES</b>			
Certificated salaries	\$22 285 178	\$21 807 088	\$22 145 398
Certificated benefits	\$5 412 163	\$5 384 743	\$4 957 146
Non-certificated salaries and wages	\$7 767 730	\$7 427 548	\$7 383 237
Non-certificated benefits	\$1 992 565	\$1 926 026	\$1 673 751
Services, contracts, and supplies	\$16 213 697	\$15 349 270	\$16 159 866
<b>Capital and debt services</b>			
Amortization of capital assets			
Supported	\$1 775 351	\$1 422 528	\$1 370 069
Unsupported	\$410 672	\$410 672	\$356 749
Interest on capital debt			
Supported		\$0	\$0
Unsupported		\$0	\$0
Other interest and finance charges		\$0	\$2 981
Losses on disposal of capital assets		\$0	\$34 914
Other expenses		\$0	\$0
<b>TOTAL EXPENSES</b>	\$55 857 356	\$53 727 875	\$54 084 111

**BUDGETED SCHEDULE OF FEE REVENUE  
for the Year Ending August 31**

	Approved Budget 2017/2018	Fall Budget Update 2016/2017	Actual 2015/2016
<b>FEES</b>			
TRANSPORTATION	\$0	\$0	\$0
BASIC INSTRUCTION SUPPLIES (instructional supplies, & materials)		\$280 000	\$258 920
LUNCHROOM SUPERVISION & ACTIVITY FEES	\$0	\$0	\$0
<b>FEES TO ENHANCE BASIC INSTRUCTION</b>			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$102 232	\$50 000	\$47 664
Fees for optional courses	\$74 580	\$90 000	\$87 606
Students from other boards			\$0
Tuition from ineligible students			\$32 650
ECS enhanced program fees	\$0	\$40 000	\$61 385
<b>ACTIVITY FEES</b>	\$261 862	\$90 000	\$94 669
Other fees to enhance education	\$0		
Other enhancement fees		\$0	\$0
Other enhancement fees		\$0	\$0
Other enhancement fees		\$0	\$0
Other enhancement fees		\$0	\$0
Other enhancement fees		\$0	\$0
<b>NON-CURRICULAR FEES</b>			
Extra-curricular fees	\$120 270	\$50 000	\$50 846
Non-curricular supplies and materials	\$44 716	\$0	\$21 420
<b>NON-CURRICULAR TRAVEL</b>	\$296 340	\$200 000	
<b>OTHER FEES</b>	\$0		
Other non-curricular fees		\$0	\$0
Other non-curricular fees		\$0	\$0
Other non-curricular fees		\$0	\$0
Other non-curricular fees		\$0	
Other non-curricular fees		\$0	
<b>TOTAL FEES</b>	\$900 000	\$800 000	\$655 160

\*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2017/2018	Fall Budget Update 2016/2017	Actual 2015/2016
Cafeteria sales, hot lunch, milk programs	\$10 000	\$10 000	\$27 557
Special events	\$50 000	\$50 000	\$126 307
Sales or rentals of other supplies/services	\$10 000	\$10 000	\$23 541
Out of district student revenue	\$0	\$0	
International and out of province student revenue	\$20 000	\$20 000	
Student travel (international, recognition trips, non-curricular)			\$357 195
Adult education revenue	\$0	\$0	\$0
Preschool	\$10 000	\$10 000	
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	
Other (describe)	\$0	\$0	
<b>TOTAL</b>	\$100 000	\$100 000	\$534 600

**BUDGETED SCHEDULE OF SUPPLEMENTARY DETAILS OF FEE REVENUE**  
for the Year Ending August 31

(A)	(B)	(C)	(D)	(E)	(F)
Explanation of Other Costs (Column "C")	Other Costs (Explain under (B))* 2017/2018	Transportation Component 2017/2018	Supplies & Materials** 2017/2018	Total 2017/2018	Total 2017/2018
<b>FEES</b>					
TRANSPORTATION	\$0	\$0	\$0	\$0	\$0
LUNCH SUPERVISION & ACTIVITY	\$0	\$0	\$0	\$0	\$0
<b>FEES TO ENHANCE BASIC INSTRUCTION</b>					
Technology user fees	\$0	\$0	\$0	\$0	\$0
Alternative program fees	\$61,339	\$15,335	\$25,558	\$102,232	\$102,232
Fees for optional courses	\$0	\$0	\$74,580	\$74,580	\$74,580
ECS enhanced program fees	\$0	\$0	\$0	\$0	\$0
<b>ACTIVITY FEES</b>	\$130,931	\$130,931	\$0	\$261,862	\$261,862
Other fees to enhance education	\$0	\$0	\$0	\$0	\$0
<b>NON-CURRICULAR FEES</b>					
Extra-curricular fees	\$30,068	\$60,135	\$30,067	\$120,270	\$120,270
Non-curricular supplies, materials, and services	\$0	\$0	\$44,716	\$44,716	\$44,716
<b>NON-CURRICULAR TRAVEL</b>	\$0	\$296,340	\$0	\$296,340	\$296,340
<b>OTHER FEES***</b>					
	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0
<b>TOTAL FEES</b>	\$222,338	\$502,741	\$174,921	\$900,000	\$900,000

\*\*Supplies and Materials may include consumables (one-time use such as paper), reusable supplies, equipment rental, workbooks).

\*\*\*Describe purpose of fees. DO NOT use blanket names such as "Kindergarten", "Instructional Fees", "School Division Fees", "Registration Fees", etc.

\*\*\*\*Where possible, use predefined categories as described on Pages 14 & 15 of the Budget Guidelines 2017/2018.

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)  
for the Year Ending August 31

	(1) ACCUMULATED OPERATING SURPLUS (2+3+4+7)	(2) INVESTMENT IN TANGIBLE CAPITAL ASSETS	(3) ENDOWMENTS	(4) ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	(5) UNRESTRICTED SURPLUS	(6) INTERNALLY RESTRICTED OPERATING RESERVES	(7) CAPITAL RESERVES
Actual balances per AFS at August 31, 2016	\$10 780 757	\$7 588 878	\$0	\$2 372 879	\$2 117 420	\$255 459	\$819 000
<b>2016/2017 Estimated impact to AOS for:</b>							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus/(deficit)	(\$300 000)			(\$300 000)	(\$300 000)		
Estimated board funded capital asset additions		\$500 000		(\$500 000)	(\$500 000)	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$1 833 200)		\$1 833 200	\$1 833 200		
Estimated capital revenue recognized - Alberta Education		\$1 422 528		(\$1 422 528)	(\$1 422 528)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0	\$0	\$0
Estimated reserve transfers (net)				\$0	\$0	\$0	\$0
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Estimated Balances for August 31, 2017</b>	<b>\$10 480 757</b>	<b>\$7 678 206</b>	<b>\$0</b>	<b>\$1 963 551</b>	<b>\$1 728 092</b>	<b>\$255 459</b>	<b>\$819 000</b>
<b>2016/2017 Budget projections for:</b>							
Budgeted surplus/(deficit)	(\$700 000)			(\$700 000)	(\$700 000)		
Projected board funded capital asset additions		\$300 000		(\$300 000)	(\$300 000)	\$0	\$0
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		
Budgeted amortization of capital assets (expense)		(\$2 186 023)		\$2 186 023	\$2 186 023		
Budgeted capital revenue recognized - Alberta Education		\$1 775 351		(\$1 775 351)	(\$1 775 351)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0	\$0	\$0
Projected reserve transfers (net)				\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Projected Balances for August 31, 2018</b>	<b>\$9 780 757</b>	<b>\$7 567 534</b>	<b>\$0</b>	<b>\$1 394 223</b>	<b>\$1 138 764</b>	<b>\$255 459</b>	<b>\$819 000</b>

**SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES**  
for the Year Ending August 31

	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
	31-Aug-2018	31-Aug-2019	31-Aug-2020	31-Aug-2018	31-Aug-2019	31-Aug-2020	31-Aug-2018	31-Aug-2019	31-Aug-2020
Projected opening balance	\$1,728,692	\$1,138,784	\$1,249,436	\$255,459	\$255,459	\$255,459	\$519,000	\$519,000	\$519,000
Projected excess of revenues over expenses (surplus only)	\$0	\$0	\$0						
Explanation - add'l space on AOS3 / AOS4									
Budgeted disposal of unsupported tangible capital assets	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Budgeted amortization of capital assets (expense)	\$2,186,023	\$2,186,023	\$2,186,023				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Budgeted capital revenue recognized	(\$1,775,351)	(\$1,775,351)	(\$1,775,351)				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Budgeted changes in Endowments	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Budgeted unsupported debt principal repayment	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Projected reserves transfers (net)	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Projected assumptions/transfers of operations	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Increase in (use of) school generated funds	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
New school start-up costs	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Decentralized school reserves	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Non-recurring certificated remuneration	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Non-recurring non-certificated remuneration	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Non-recurring contracts, supplies & services	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Professional development, training & support	(\$25,000)	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Salary negotiation expenses	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Full-day kindergarten	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
English language learners	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
First Nations, Métis, Inuit	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
OH&S / wellness programs	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
E & S administration organization / reorganization	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Debt repayment	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Fort McMurray wild fire related costs (unfunded)	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Non-salary related programming costs (explain)	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Repairs & maintenance - School building & land	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Repairs & maintenance - Technology	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Repairs & maintenance - Vehicle & transportation	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Repairs & maintenance - Administration building	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Repairs & maintenance - POM building & equipment	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Repairs & maintenance - Other (explain)	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Capital costs - School land & building	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Capital costs - School modernization	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Capital costs - School modular & additions	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Capital costs - School building partnership projects	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Capital costs - Vehicle & transportation	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Capital costs - Administration building	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Capital costs - POM building & equipment	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Capital costs - Other	(\$300,000)	(\$300,000)	(\$300,000)				\$0	\$0	\$0
Reallocate to Row 41-48 or Describe Asset									
Building leases	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Transportation costs in excess of revenues	(\$675,000)	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Other 2 - please use this row only if no other row is appropriate	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Other 3 - please use this row only if no other row is appropriate	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
Other 4 - please use this row only if no other row is appropriate	\$0	\$0	\$0				\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4									
<b>Estimated closing balance for operating contingency</b>	<b>\$1,138,784</b>	<b>\$1,249,436</b>	<b>\$1,360,108</b>	<b>\$255,459</b>	<b>\$255,459</b>	<b>\$255,459</b>	<b>\$519,000</b>	<b>\$519,000</b>	<b>\$519,000</b>

Total surplus as a percentage of 2018 Expenses 4.39%  
ASO as a percentage of 2018 Expenses 2.69%



**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)  
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2016/2017, 2017/2018, 2018/2019, and 2019/2020 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

**Additional detail on uses of Accumulated Operating Surplus:****2016/2017**

Provide an explanation of material changes from the fall budget update originally submitted in November, 2016 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

Estimated board funded capital asset additions for 2016-2017

Leasehold improvements for new school \$250,000

Other leasehold improvements \$40,000

Purchase of photocopiers \$20,000.

Purchase of mobile computer labs \$100,000.

Purchase of other equipment \$90,000.

School start-up costs \$200,000

**2017/2018**

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

Estimated board funded capital asset additions for 2016-2017

Purchase of photocopiers \$100,000.

Purchase of mobile computer labs \$100,000.

Purchase of other equipment \$70,000.

Purchase of vehicles \$30,000

Sale of Staff Housing in Fort McMurray may be necessary to maintain a surplus

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)**  
**for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2016/2017, 2017/2018, 2018/2019, and 2019/2020 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

**Additional detail on uses of Accumulated Operating Surplus:**

**2018/2019**

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

Reserve required to deal with unexpected events

**2019/2020**

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

**August 31, 2020**

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2020.

**PROJECTED STUDENT STATISTICS  
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2017/2018 (Note 2)	Actual 2016/2017	Actual 2015/2016	Notes
<b>GRADES 1 TO 12</b>				
<b>Eligible Funded Students:</b>				
Grades 1 to 9	2 486	2 415	2 386	Head count
Grades 10 to 12	461	482	462	Note 3
<b>Total</b>	<b>2 947</b>	<b>2 897</b>	<b>2 848</b>	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	1.7%	1.7%		
<b>Other Students:</b>				
<b>Total</b>	<b>10</b>	<b>10</b>	<b>7</b>	Note 4
<b>Total Net Enrolled Students</b>	<b>2 957</b>	<b>2 907</b>	<b>2 855</b>	
<b>Home Ed and Blended Program Students</b>	<b>8</b>	<b>8</b>	<b>9</b>	Note 5
<b>Total Enrolled Students, Grades 1-12</b>	<b>2 965</b>	<b>2 915</b>	<b>2 864</b>	
Percentage Change	1.7%	1.8%		
<b>Of the Eligible Funded Students:</b>				
Students with Severe Disabilities	71	71	66	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	160	155	172	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

**EARLY CHILDHOOD SERVICES (ECS)**

<b>Eligible Funded Children</b>	457	475	486	ECS children eligible for ECS base instruction funding from Alberta Education.
<b>Other Children</b>	4	4	4	ECS children not eligible for ECS base instruction funding from Alberta Education.
<b>Total Enrolled Children - ECS</b>	<b>461</b>	<b>479</b>	<b>490</b>	
<b>Program Hours</b>	<b>950</b>	<b>950</b>	<b>950</b>	Minimum: 475 Hours
<b>FTE Ratio</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	Actual hours divided by 950
<b>FTE's Enrolled, ECS</b>	<b>461</b>	<b>479</b>	<b>490</b>	
Percentage Change	-3.8%	-2.2%		
<b>Of the Eligible Funded Children:</b>				
Students with Severe Disabilities	38	38	35	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	20	18	20	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

- NOTES:**
- 1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
  - 2) Budgeted enrolment is to be based on best information available at time of the 2016/2017 budget report preparation.
  - 3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
  - 4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
  - 5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

**PROJECTED STAFFING STATISTICS  
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2017/2018	Actual 2016/2017	Fall Budget 2016/2017	Actual 2015/2016	Notes
<b>CERTIFICATED STAFF</b>					
School Based	220.0	216.9	216.0	221.2	Teacher certification required for performing functions at the school level.
Non-School Based	10.3	9.2	9.4	9.2	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	230.3	226.1	225.4	230.4	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	1.9%	-1.8%	2.2%	-2.2%	
If an average standard cost is used, please disclose rate:					
Student F.T.E. per certificated Staff	14.9	15.0		14.6	
Certificated Staffing Change due to:					
	4.2	0.7			
Enrollment Change	1.2	0.9	(5.0)		(5.0) If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	1.0	-	n/a		If enrollment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	2.0	(0.2)	n/a		Descriptor requires. Adding grade level and 1 consultant / sick leave not fully replaced
Total Change	4.2	0.7	n/a		Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:					
Continuous contracts terminated	-	-	n/a		FTEs
Non-permanent contracts not being renewed	-	-	n/a		FTEs
Other (retirement, attrition, etc.)	-	-	n/a		(example required)
Total Negative Change in Certificated FTEs	-	-	n/a		Breakdown required where year-over-year total change in Certificated FTE is negative only.
Please Allocate					
<b>NON-CERTIFICATED STAFF</b>					
Instructional	69.1	66.1	64.4	91.6	Personnel providing instruction support for schools under 'instruction' program areas.
Plant Operations & Maintenance	32.9	32.4	30.7	27.1	Personnel providing support to maintain school facilities
Transportation	3.3	3.3	3.0	3.0	Personnel providing direct support to the transportation of students to and from school
Other	14.4	13.9	14.6	13.7	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	139.6	137.6	132.9	135.4	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	1.5%	1.7%	5.1%	-1.9%	
Explanation of Changes:					
<b>Additional Information</b>					
Are non-certificated staff subject to a collective agreement? <input type="checkbox"/> Yes					
Please provide terms of contract for 2017/18 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTEs.					
Support staff: 0% salary increase. Frozen Grid. Health spending account. 80.45 FTE Custodial staff under negotiation FTE 26,19					

BOARD AND SYSTEM ADMINISTRATION	
2017/2018 EXPENSES UNDER (OVER) MAXIMUM LIMIT	
TOTAL EXPENSES (From "Total" column of Line 28 of Schedule of Program Operations)	\$55 857 356
Enter Number of Net Enrolled Students:	2 957
Enter Number of Funded (ECS) Children:	457
Enter "C" if Charter School	
<b>STEP 1</b>	
Calculation of maximum expense limit percentage for Board and System Administration expenses	4.97%
If "Total Net Enrolled Students" are 6,000 and over = 3.6%	
If "Total Net Enrolled Students" are 2,000 and less = 5.4%	
<p>The Maximum Expense Limit for Board and System Administration is based on an arithmetical proportion for the TOTAL FTE count for grades 1 -12, net of Home Education AND Adult students, between 2,000 to 6,000 at .00045 per FTE (Example: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .00045 = 0.675% plus 3.6% = maximum expense limit of 4.28%).</p>	
<b>STEP 2</b>	
<b>A. Calculate maximum expense limit amounts for Board and System Administration expenses</b>	
Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES	\$2 775 748
<b>B. Considerations for Charter Schools and Small School Boards:</b>	
if charter schools and small school boards,	\$0
The amount of Small Board Administration funding ( <i>Funding Manual</i> Section 1.13)	\$2 775 748
2017/2018 MAXIMUM EXPENSE LIMIT (the greater of A or B above)	
Actual Board & System Administration from G31 of "Budgeted Statement of Operations"	\$2 150 000
Amount Overspent	\$0

