School Jurisdiction Code: 8040

BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2020

[School Act, Sections 147(2)(b) and 276]

8040 Greater North Central Francophone Education Region No. 2

Legal Name of School Jurisdiction

301 8627 91 Street NW Edmonton AB AB T5C 3N1; 780-468-6440; jdevaney@centrenord.ab.ca

Contact Address, Telephone & Email Address

BOARD CHAIR

Ms. Nathalie Lachance

Name

Signature

SUPERINTENDENT

Mr. Robert Lessard

Name

Signature

SECRETARY TREASURER or TREASURER

Ms. Josee Devaney

Name

Signature

Certified as an accurate summary of the year's budget as approved by the Board of Trustees at its meeting held on June 19, 2019 **.**

Date

Version: 170615

c.c. Alberta Education
c/o Jianan Wang, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5
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Color coded cells:

- blue cells: require the input of data/descriptors wherever applicable.
- salmon cells: contain referenced juris. information - protected
- green cells: populated based on information previously submitted
- grey cells: data not applicable - protected
- white cells: within text boxes REQUIRE the input of points and data.
- yellow cells: to be completed when yellow only.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2019/2020 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

Conservative projected enrolment increase of 70 students or 2.0%
    Our Board has experienced continuous growth over the last 25 years.
New enrolment fully funded at current rates. This represents revenues of about $1 Million
Certified teachers in the classroom increase from 233.10 to 244.5 FTE to adhere more closely to class size guidelines and included CIF initiatives.
Last TEBA agreement that province negotiated on our behalf fully funded.
    This represents a cost of $250,000. Related funding included in revenues.
Estimated Value of Movement on the Grid
    Teachers: $350,000
    Support staff: $60,000
Funding for the CIF initiatives included in the budget: revenues- $485,200
Nutrition Program Funding included in budget- $166,000.
    More than 140,000 breakfasts were served in the 2018-2019 school year.
    This program has an impact on the students' ability to learn and on positive behavior.
Support staff FTE decreases from 93.61 to 84.28 FTE.
Addition of 2 bus routes due to enrolment growth and reduction of lenghty ride times
Addition of grade 12 at La Prairie and inclusion of Grade 7 in École Boréal's facility
Education of Francophone students living in Saskatchewan in the Lloydminster area
Continued initiatives for student achievement:
    Support of continuous improvement framework maintained
    Positive behavioral interventions and support maintained
    Increase of opportunities for Collaborative approach in communities of practice
    Training of new leaders for Leadership Qualifications Standards and Superintendent Leadership Qualifications Standards
    Literacy and numeracy support training and implementation
    Full time kindergarten for all students

Significant Business and Financial Risks:

Uncertainty related to the provincial budget and education funding
    The Board is unable to assess the impact on its revenues of the fall provincial budget
Impact of ongoing labour negotiations with all unionized employees (ATA, support and custodial)
Continued deficit in transportation in order to provide reasonable ride times (no additional support from Alberta Education)
Accumulated surplus from operations is now critically low and does not provide any security or flexibility. AOS is well below provincial average.
PO&M historically underfunded since the change from square meters to per pupil funding
Higher cost of operation for older schools
Leasing of privately owned facilities subject to economic pressures without funding guarantees

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BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual Audited 2017/2018
REVENUES			
Alberta Education	$53 164 735	$53 670 958	$51 327 973
Alberta Infrastructure	$1 791 524	$0	$0
Other - Government of Alberta	$382 199	$382 199	$364 296
Federal Government and First Nations	$1 356 516	$1 359 261	$1 397 409
Other Alberta school authorities		$0	$0
Out of province authorities	$170 000	$180 000	$170 640
Alberta Municipalities-special tax levies		$0	$0
Property taxes		$0	$0
Fees	$800 000	$800 000	$654 451
Other sales and services	$175 000	$175 000	$173 718
Investment income	$80 000	$75 000	$98 779
Gifts and donations	$220 000	$220 000	$197 515
Rental of facilities	$200 000	$200 000	$197 141
Fundraising	$250 000	$250 000	$386 239
Gains on disposal of capital assets		$0	$0
Other revenue		$0	$404 952
TOTAL REVENUES	$58 589 974	$57 312 418	$55 373 113
EXPENSES			
Instruction - Early Childhood Services	$4 035 093	$3 969 086	$3 572 150
Instruction - Grades 1-12	$36 315 837	$35 721 781	$34 703 680
Plant operations & maintenance	$8 390 782	$8 320 874	$8 225 938
Transportation	$6 455 085	$6 257 500	$6 136 223
Administration	$2 150 000	$2 150 000	$1 945 644
External Services	$1 543 177	$1 543 177	$650 776
TOTAL EXPENSES	$58 889 974	$57 962 418	$55 234 411
ANNUAL SURPLUS (DEFICIT)	($300 000)	($650 000)	$138 702

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual Audited 2017/2018
EXPENSES			
Certificated salaries	$24 531 987	$23 602 654	$22 599 766
Certificated benefits	$5 469 377	$5 198 946	$5 125 932
Non-certificated salaries and wages	$8 222 211	$8 486 031	$8 074 708
Non-certificated benefits	$1 999 213	$2 027 068	$1 846 596
Services, contracts, and supplies	$16 491 939	$16 472 472	$15 297 507
Capital and debt services			
Amortization of capital assets			
Supported	$1 791 524	$1 791 524	$1 827 368
Unsupported	$383 723	$383 723	$456 623
Interest on capital debt			
Supported		$0	$0
Unsupported		$0	$0
Other interest and finance charges		$0	$1 973
Losses on disposal of capital assets		$0	$3 938
Other expenses		$0	$0
TOTAL EXPENSES	$58 889 974	$57 962 418	$55 234 411

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BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual 2017/2018
FEES			
TRANSPORTATION	$0	$0	$0
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	$0	$0	$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	$0	$0	$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	$0	$0	$0
Alternative program fees	$92 760	$90 000	$70 453
Fees for optional courses	$100 000	$85 000	$102 837
ECS enhanced program fees	$0	$0	$0
ACTIVITY FEES	$173 601	$180 000	$157 276
Other fees to enhance education (Describe here)	$0	$0	$0
NON-CURRICULAR FEES			
Extra-curricular fees	$113 940	$170 000	$77 562
Non-curricular goods and services	$27 059	$25 000	$23 694
NON-CURRICULAR TRAVEL	$292 640	$250 000	$222 629
OTHER FEES (Describe here)	$0	$0	$0
TOTAL FEES	$800 000	$800 000	$654 451

PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.		Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual 2017/2018
Cafeteria sales, hot lunch, milk programs		$40 000	$40 000	$56 256
Special events		$75 000	$75 000	$73 747
Sales or rentals of other supplies/services		$25 000	$25 000	$12 336
Out of district unfunded student revenue		$0	$0	$0
International and out of province student revenue		$15 000	$15 000	$4 000
Adult education revenue		$0	$0	$0
Preschool		$20 000	$20 000	$25 970
Child care & before and after school care		$0	$0	$0
Lost item replacement fees		$0	$0	$1 110
Bulk supply sales		$0	$0	$1 110
Other (describe)	Other (Describe)	$0	$0	$0
Other (describe)	Other (Describe)	$0	$0	$0
Other (describe)	Other (Describe)	$0	$0	$0
Other (describe)	Other sales (describe here)	$0	$0	
Other (describe)	Other sales (describe here)	$0	$0	
TOTAL		$175 000	$175 000	$174 529

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BUDGETED SCHEDULE OF SUPPLEMENTARY DETAILS OF FEE REVENUE
for the Year Ending August 31

(A)	(B)	(C)	(D)	(E)	(F)	(G)
	Explanation of Other Costs (Column "(C)")	Other Costs (Explain under (B))* 2019/2020	Entry Fees and Admissions 2019/2020	Transportation Component 2019/2020	Supplies & Materials** 2019/2020	Total 2019/2020
FEES						
TRANSPORTATION		$0	$0	$0	$0	$0
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)		$0	$0	$0	$0	$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES		$0	$0	$0	$0	$0
FEES TO ENHANCE BASIC INSTRUCTION						
Technology user fees		$0	$0	$0	$0	$0
Alternative program fees	contractors	$27 828	$27 828	$13 914	$23 190	$92 760
Fees for optional courses		$0	$10 000	$10 000	$80 000	$100 000
ECS enhanced program fees		$0	$0	$0	$0	$0
ACTIVITY FEES	presenters	$34 721	$52 080	$86 800	$0	$173 601
Other fees to enhance education		$0	$0	$0	$0	$0
NON-CURRICULAR FEES						
Extra-curricular fees	tournament fees/League fees	$0	$34 182	$62 667	$17 091	$113 940
Non-curricular goods and services		$0	$0	$0	$27 059	$27 059
NON-CURRICULAR TRAVEL		$0	$29 264	$263 376	$0	$292 640
OTHER FEES***						
		$0	$0	$0	$0	$0
		$0	$0	$0	$0	$0
		$0	$0	$0	$0	$0
		$0	$0	$0	$0	$0
	TOTAL FEES	$62 549	$153 354	$436 757	$147 340	$800 000

**Supplies and Materials represent consumables (one-time use such as paper), reuseable supplies, equipment rental, workbooks).

***Describe purpose of other fees. DO NOT use blanket names such as "Kindergarten", "Instructional Fees", "School Division Fees", "Registration Fees", etc.

***Use Other Fees only for fees which do not meet predefined categories as described on Pages 14 & 15 of the Budget Guidelines 2019/2020

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PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2018	$10 831 149	$7 418 188	$0	$2 593 961	$2 257 953	$336 008	$819 000
2018/2019 Estimated impact to AOS for:							
Prior period adjustment	$0	$0	$0	$0	$0	$0	$0
Estimated surplus(deficit)	($450 000)			($450 000)	($450 000)		
Estimated board funded capital asset additions		$300 000		($300 000)	($300 000)	$0	$0
Estimated disposal of unsupported tangible capital assets	$0	$0		$0	$0		$0
Estimated amortization of capital assets (expense)		($2 175 247)		$2 175 247	$2 175 247		
Estimated capital revenue recognized - Alberta Education		$0		$0	$0		
Estimated capital revenue recognized - Alberta Infrastructure		$1 791 524		($1 791 524)	($1 791 524)		
Estimated capital revenue recognized - Other GOA		$0		$0	$0		
Estimated capital revenue recognized - Other sources		$0		$0	$0		
Estimated changes in Endowments	$0		$0	$0	$0		
Estimated unsupported debt principal repayment		$0		$0	$0		
Estimated reserve transfers (net)				$0	$216 008	($216 008)	$0
Estimated assumptions/transfers of operations (explain)	$0	$0	$0	$0	$0	$0	$0
Estimated Balances for August 31, 2019	$10 381 149	$7 334 465	$0	$2 227 684	$2 107 684	$120 000	$819 000
2019/2020 Budget projections for:							
Budgeted surplus(deficit)	($300 000)			($300 000)	($300 000)		
Projected board funded capital asset additions		$300 000		($300 000)	($300 000)	$0	$0
Budgeted disposal of unsupported tangible capital assets	$0	$0		$0	$0		$0
Budgeted amortization of capital assets (expense)		($2 175 247)		$2 175 247	$2 175 247		
Budgeted capital revenue recognized - Alberta Education		$0		$0	$0		
Budgeted capital revenue recognized - Alberta Infrastructure		$1 791 524		($1 791 524)	($1 791 524)		
Budgeted capital revenue recognized - Other GOA		$0		$0	$0		
Budgeted capital revenue recognized - Other sources		$0		$0	$0		
Budgeted changes in Endowments	$0		$0	$0	$0		
Budgeted unsupported debt principal repayment		$0		$0	$0		
Projected reserve transfers (net)				$0	$0	$0	$0
Projected assumptions/transfers of operations (explain)	$0	$0	$0	$0	$0	$0	$0
Projected Balances for August 31, 2020	$10 081 149	$7 250 742	$0	$2 011 407	$1 891 407	$120 000	$819 000

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SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

		Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
		Year Ended			Year Ended			Year Ended		
		31-Aug-2020	31-Aug-2021	31-Aug-2022	31-Aug-2020	31-Aug-2021	31-Aug-2022	31-Aug-2020	31-Aug-2021	31-Aug-2022
Projected opening balance		$2 107 684	$1 891 407	$1 918 469	$120 000	$120 000	$120 000	$819 000	$819 000	$819 000
Projected excess of revenues over expenses (surplus only)	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0						
Budgeted disposal of unsupported tangible capital assets	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0	$0	$0	$0
Budgeted amortization of capital assets (expense)	Explanation - add'l space on AOS3 / AOS4	$2 175 247	$2 142 062	$2 162 214		$0	$0			
Budgeted capital revenue recognized	Explanation - add'l space on AOS3 / AOS4	($1 791 524)	($1 815 000)	($1 830 000)		$0	$0			
Budgeted changes in Endowments	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
Budgeted unsupported debt principal repayment	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
Projected reserves transfers (net)	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0	$0	$0	$0	$0	$0	$0
Projected assumptions/transfers of operations	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0	$0	$0	$0	$0	$0	$0
Increase in (use of) school generated funds	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0		$0	$0
New school start-up costs	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0		$0	$0
Decentralized school reserves	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0		$0	$0
Non-recurring certificated remuneration	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
Non-recurring non-certificated remuneration	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
Non-recurring contracts, supplies & services	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
Professional development, training & support	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
Transportation Expenses	Explanation - add'l space on AOS3 / AOS4	($300 000)	$0	$0		$0	$0			
Full-day kindergarten	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
English language learners	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
First nations, Metis, Inuit	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
OH&S / wellness programs	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
B & S administration organization / reorganization	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
Debt repayment	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
POM expenses	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0		$0	$0
Non-salary related programming costs (explain)	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
Repairs & maintenance - School building & land	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
Repairs & maintenance - Technology	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
Repairs & maintenance - Vehicle & transportation	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
Repairs & maintenance - Administration building	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
Repairs & maintenance - POM building & equipment	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
Repairs & maintenance - Other (explain)	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0			
Capital costs - School land & building	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0	$0	$0	$0	$0	$0	$0
Capital costs - School modernization	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0	$0	$0	$0	$0	$0	$0
Capital costs - School modular & additions	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0	$0	$0	$0	$0	$0	$0
Capital costs - School building partnership projects	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0	$0	$0	$0	$0	$0	$0
Capital costs - Technology	Explanation - add'l space on AOS3 / AOS4	($100 000)	($100 000)	($100 000)	$0	$0	$0	$0	$0	$0
Capital costs - Vehicle & transportation	Explanation - add'l space on AOS3 / AOS4	($30 000)	($30 000)	($30 000)	$0	$0	$0	$0	$0	$0
Capital costs - Administration building	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0	$0	$0	$0	$0	$0	$0
Capital costs - POM building & equipment	Explanation - add'l space on AOS3 / AOS4	($70 000)	($70 000)	($70 000)	$0	$0	$0	$0	$0	$0
Capital Costs - Furniture & Equipment	Explanation - add'l space on AOS3 / AOS4	($100 000)	($100 000)	($100 000)	$0	$0	$0	$0	$0	$0
Capital costs - Other	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0	$0	$0	$0	$0	$0	$0
Building leases	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0		$0	$0
Other 1 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0		$0	$0
Other 2 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0		$0	$0
Other 3 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0		$0	$0
Other 4 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	$0	$0	$0		$0	$0		$0	$0
Estimated closing balance for operating contingency		$1 891 407	$1 918 469	$1 950 683	$120 000	$120 000	$120 000	$819 000	$819 000	$819 000

Total surplus as a percentage of 2020 Expenses	4.81%	4.85%	4.91%
ASO as a percentage of 2020 Expenses	3.42%	3.46%	3.52%

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ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2018/2019, 2019/2020, 2020/2021 and 2021/2022 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2021. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2018/2019

Provide an explanation of material changes from the fall budget update originally submitted in November, 2018 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

Deficit projected to be slightly lower than originally submitted in November due to difficulty in filling open positions mainly in specialized fields

Transfer of decentralized school operating reserves to unrestrited surplus

Estimated board funded capital asset additions for 2018-2019
Purchase of photocopiers $100,000.
Purchase of mobile computer labs $100,000.
Purchase of other equipement $70,000.
Purchase of vehicules $30,000

2019/2020

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

Use of unrestrited surplus to cover projected operating deficit

Estimated board funded capital asset additions for 2019-2020
Purchase of photocopiers $100,000.
Purchase of mobile computer labs $100,000.
Purchase of other equipement $70,000.
Purchase of vehicules $30,000

Sale of Staff Housing in Fort McMurray may be necessary to maintain a surplus

ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2018/2019, 2019/2020, 2020/2021 and 2021/2022 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2021. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2020/2021

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

2021/2022

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

August 31, 2022

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2022.

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PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS

	Budgeted 2019/2020 (Note 2)	Actual 2018/2019	Actual 2017/2018	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	2 709	2 587	2 451	Head count
Grades 10 to 12	446	463	490	Note 3
Total	3 155	3 050	2 941	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	3.4%	3.7%		
Other Students:				
Total	7	11	7	Note 4
Total Net Enrolled Students	3 162	3 061	2 948	
Home Ed and Blended Program Students	6	12	8	Note 5
Total Enrolled Students, Grades 1-12	3 168	3 073	2 956	
Percentage Change	3.1%	4.0%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	68	68	63	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	154	154	139	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
EARLY CHILDHOOD SERVICES (ECS)				
Eligible Funded Children	531	558	546	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	4	3	4	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	535	561	550	
Program Hours	950	950	950	Minimum: 475 Hours
FTE Ratio	1.000	1.000	1.000	Actual hours divided by 950
FTE's Enrolled, ECS	535	561	550	
Percentage Change	-4.6%	2.0%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	30	30	33	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	29	29	24	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.

2) Budgeted enrolment is to be based on best information available at time of the 2019/2020 budget report preparation.

3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.

4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.

5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

School Jurisdiction Code: 8040

PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL

	Budgeted 2019/2020	Actual 2018/2019	Fall Budget 2018/2019	Actual 2017/2018	Notes
CERTIFICATED STAFF					
School Based	244.5	236.5	233.1	226.8	Teacher certification required for performing functions at the school level.
Non-School Based	10.0	11.9	11.5	9.3	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	254.5	248.4	244.6	236.1	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	2.5%	5.2%	4.1%	3.6%	
If an average standard cost is used, please disclose rate:					
Student F.T.E. per certificated Staff	14.6	14.6		14.8	
Certificated Staffing Change due to:	Please Allocate 6.1	Please Allocate 3.8			
Enrolment Change	1.6	-	8.4		If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	3.8	3.8	n/a		If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	(3.8)	-	n/a		Descriptor (required): Elimination of CIF funding
Total Change	1.6	3.8	n/a		Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:					
Continuous contracts terminated	-	-	n/a		FTEs
Non-permanent contracts not being renewed	-	-	n/a		FTEs
Other (retirement, attrition, etc.)	-	-	n/a		Descriptor (required):
Total Negative Change in Certificated FTEs	-	-	n/a		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
NON-CERTIFICATED STAFF					
Instructional	103.9	111.4	111.8	102.3	Personnel providing instruction support for schools under 'Instruction' program areas.
Plant Operations & Maintenance	34.7	33.7	33.2	32.1	Personnel providing support to maintain school facilities
Transportation	4.3	3.3	3.3	3.3	Personnel providing direct support to the transportion of students to and from school
Other	10.3	9.3	10.3	11.3	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	153.1	157.6	158.6	149.0	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	-2.9%	5.8%	-3.4%	6.4%	

Explanation of Changes:

Priority has been given to funding certified staff. Adjustments may be made to non-certified instructional staff once needs are assessed and funding is confirmed.

Additional Information

Are non-certificated staff subject to a collective agreement? Yes

Please provide terms of contract for 2019/20 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.

Support staff contract expired August 31st, 2018. Negociation ongoing with 84.28 FTE / Custodial staff contract expires August 31, 2019. 24,76 FTE

BOARD AND SYSTEM ADMINISTRATION
2019/2020 EXPENSES UNDER (OVER) MAXIMUM LIMIT

8040

TOTAL EXPENSES (From "Total" column of Line 28 of Schedule of Program Operations)	**$58 889 974**	
Enter Number of Net Enrolled Students:	**3 162**	
Enter Number of Funded (ECS) Children:	**531**	
Enter "C" if Charter School		
STEP 1		
Calculation of maximum expense limit percentage for Board and System Administration expenses		
If "Total Net Enrolled Students" are 6,000 and over = 3.6%	**4.88%**	3.65%
If "Total Net Enrolled Students" are 2,000 and less = 5.4%		
The Maximum Expense Limit for Board and System Administration is based on an arithmetical proration for the TOTAL FTE count for grades 1 -12, net of Home Education AND Adult students, between 2,000 to 6,000 at .00045 per FTE (Example: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .00045 = 0.675% plus 3.6% = maximum expense limit of 4.28%).		
STEP 2		
A. Calculate maximum expense limit amounts for Board and System Administration expenses		
Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES	$2 872 123	
B. Considerations for Charter Schools and Small School Boards:		
If charter schools and small school boards,		
The amount of Small Board Administration funding (*Funding Manual* Section 1.13)	$0	
2019/2020 MAXIMUM EXPENSE LIMIT (the greater of A or B above)	$2 872 123	
Actual Board & System Administration from G31 of "Budgeted Statement of Operations"	$2 150 000	
Amount Overspent	$0	